



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE  
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes  
(4/19/2016)**

**MEMBERS PRESENT:** Tammy Lahrman, Brian Johnson, Jackie Warfield, J.J. Garcia, Michelle Shawver, Lane Westerfield, Christi Hall

**MEMBERS ABSENT:** Dunyale Tolliver, Diana Weber, Teri Luce, Justin Mills

**CALL TO ORDER:** Christi Hall/ 2<sup>nd</sup> J.J. Garcia

**APPROVAL OF MINUTES:** not enough members present to motion for approval

**TREASURER REPORT:** treasure report sent to committee members

**APPROVAL OF TREASURER REPORT:** not enough members present to motion for approval

**COMMITTEE REPORTS:**

**Communication:** minutes have been posted to web and emailed, and hard copies have been sent to printers for Physical Plant

**Fundraising:** \$162.07 received from Jewelry is Fun, Flower Power now open and doing well and was extended until 5/1/2016

**Grants:** 4 employees received a \$300.00 Grant for 2016-2017 school term  
And 7 Dependents received \$500.00 Grants for 2016-2017 school term  
The Common Scholarship is now closed until next year

**Welcome Wagon:** nothing to report

**Pride Plus:** winners will be announced at the Staff Recognition luncheon on Weds 4/20/2016

**Purdue WL:** not attended

**UNIVERSITY COMMITTEE REPORTS:**

**Calendar:** nothing to report

**Traffic Appeals:** 6 appeals, all were upheld

**Diversity Council:** met last month. Looking ahead to the future the council would like to concentrate their efforts to reoccurring events on campus that would include more of the University than a onetime event. Looking at what are the council's future goals.

**University Council:** nothing to report

**URPC:** not attended

**Food Advisory Committee:** working on communication with the Campus for hour changes, location menus, and where to find information such as Vegan items, Gluten-Free choices, and how the campus can provide feedback to Aramark. Summer hours yet to come  
Diana who was the Food Services Mgr. has been given her own location and has moved on from IPFW

**Campus Budget:** Budgets are completed; waiting on Purdue

**Staff Recognition Luncheon:** everything is ready and good to go for Weds.

**Banking Services Committee:** nothing to report

**Safety Committee:** Tammy is working on making contact at Physical Plant to be included on the next meeting

**Summerfest Committee:** APSAC is heading up this year, if anyone would like to be involved please contact APSAC

**School Meal Plan Committee:** Different types of plans were discussed and Purdue's plan was looked at for what works and doesn't work on Campus. Aramark and the Campus Card office need to identify what type of plan would work best here and then start a pilot program.

**NEW BUSINESS:** It's time for the annual campus visit for Purdue and Northwestern campuses they will be here in June so the next CSSAC meeting will consist of getting ready for that visit.

**OLD BUSINESS:** we were not able to have the presentation by Judy Tillapaugh and Julie Miller so we will arrange another opportunity with them to share some upcoming events on campus

<p><b>CSSAC</b> <b>"THE BRIDGE"</b></p>
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Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Christi Hall KT G02 1-0694, Donyale Tolliver NF130 1-6424. An electronic version of this form is available on the CSSAC web site at:

<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address:

<http://www.ipfw.edu/committees/cssac/>

West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>